

POST-BACCALAUREATE DIPLOMA IN HUMAN RESOURCES MANAGEMENT

At a Glance

Faculty

www.kpu.ca/business (<http://www.kpu.ca/business/>)

Area of Study:

www.kpu.ca/business/post-baccalaureate-diploma-human-resources-management (<https://www.kpu.ca/business/post-baccalaureate-diploma-human-resources-management/>)

Academic Level:

Undergraduate

Credential Granted:

Post-Baccalaureate Diploma

Start Date:

Fall (September)

Intake Type:

- Limited

Minimum Credits Required:

42

Curriculum Effective Date:

01-Sep-2020

The Fall (September) 2025 intake has been cancelled. Applications will be accepted for the Spring (January) 2026 intake.

The Post-Baccalaureate Diploma in Human Resources Management is designed for a student that has completed a recognized bachelor's degree, with a Canadian equivalent GPA of 2.33, and is looking to build a foundation of formal human resource management knowledge, competence and business acumen.

Note: This is a two-year program, though students can choose to complete the program in an accelerated form.

Flexible Admission Pathway Now Available

You can now apply even if you have not completed your undergraduate degree. Our new flexible admission option considers the academic work you have completed and your work and life experience.

Financial Support Through New Bursaries

To further support you, we've introduced needs-based bursaries to help cover your tuition costs:

- **Entry Bursary for Alumni & Former KPU Students:** If you are an alumnus or former KPU student who is close to completing your

undergraduate degree, you may be eligible for a bursary that covers 50% of your first-year tuition.

Requirements

Effective Fall 2026, the following Admission Requirements apply:

Admission Requirements

In addition to the Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement (<https://calendar.kpu.ca/admissions/english-proficiency-requirements/>), the following program admission requirements apply:

- *successful completion of a recognized undergraduate degree in any discipline, with a GPA equivalent of 2.33 or higher, or*
- *an equivalent combination of education and relevant professional work experience demonstrated by a portfolio*

All applicants using the above portfolio are assessed by an admissions committee for maturity, fit to the academic program, educational background, and work experience. Applicants may also be interviewed by a member of the Admissions Committee as part of the application screening process. Meeting the minimum admission requirements does not guarantee admission into the program. For further information about portfolio submission and the review process, visit kpu.ca/melville/post-baccalaureate/hr-management (<https://www.kpu.ca/melville/post-baccalaureate/hr-management/>).

Admission Requirements

In addition to the Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement (<https://calendar.kpu.ca/admissions/english-proficiency-requirements/>), the following program admission requirements apply:

- Successful completion of a recognized undergraduate degree, with a GPA equivalent of 2.33 or higher

Curricular Requirements

The Post Baccalaureate Diploma program requires completion of the following 42 credits of courses with a grade point average of 2.5 or higher.

Code	Title	Credits
BUSM 5100	Financial and Managerial Accounting for Managers	3
BUSM 5130	Quantitative Methods for Business Analysis	3
HRMT 5100	HR & the Business	3
HRMT 5110	HR Management	3
HRMT 5120	Professional Communications for HR Professionals	3
HRMT 5130	Talent Acquisition	3
HRMT 5140	Human Relations & Intercultural Fluency	3
HRMT 5150	Health and Safety	3
HRMT 5160	Total Rewards	3
HRMT 5170	Talent Management	3
HRMT 5180	Organizational Development & Leadership	3
HRMT 5190	Labour and Employee Relations	4

HRMT 5200	Strategic Human Resources Management Practicum	5
Total Credits		42

Credential Awarded

Upon successful completion of this program, students are eligible to receive a **Post Baccalaureate Diploma in Human Resources Management**.

Co-op Requirements

Co-operative Education

The Post-Baccalaureate Diploma in Human Resources Management is offered with a Co-operative Education option. This option requires an additional 10 credits of Co-operative Education courses. Students wishing to enter and participate in the Co-op option must meet the following requirements:

Declaration and Entrance Requirements

- Declaration of the Co-op option upon admission into the Post-Baccalaureate Diploma in Human Resources Management

Work Term and Program Continuance Requirements

Procedures for enrollment in Co-operative Education work terms are outlined in the COOP course descriptions. Conditions for continuance in the program are:

- Completion of COOP 1101 prior to completing 15 credits
- Completion of COOP 1150 prior to completing HRMT 5200
- Minimum GPA of 2.7
- Instructor Permission

Co-op Course Requirements

The Co-operative Education designation requires successful completion of the following courses:

Code	Title	Credits
COOP 1101	Introduction to Professional and Career Readiness	1
COOP 1150	Co-op Work Semester 1	9
Total Credits		10

Note: COOP courses must be completed in ascending numerical order. COOP courses may be used only to satisfy the Co-op designation and cannot be used to satisfy other curricular requirements of the program.

Additional Requirements

In addition to the requirements stated above, all Co-op students must satisfy the General Co-operative Education Requirements (<https://calendar.kpu.ca/academic-regulations/co-operative-education/>).

Credential Awarded

Upon successful completion of this program with co-operative education, students are eligible to receive a **Post Baccalaureate Diploma in Human Resources Management, Co-operative Education Option**.